

Kent Fire Department Policy & Guidelines

PERSONNEL #221	<i>Effective Date:</i> 09/20/07	<i>Last Revision:</i>	CFAI Ref:
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Approval: _____, Fire Chief

ON DUTY USE OF SMOKELESS TOBACCO

Policy References: City policy on tobacco use

Affected Members: All Uniformed Employees

Policy Statement: The intent of the City Policy in which City employees may only use smokeless tobacco products during their meal and break periods is still applicable to public safety employees. However, for shift employees who do not have or for whom a definite period for meals/breaks is impractical, the following clarifications are provided for when those employees can/cannot use smokeless tobacco products.

Employees are not to chew in public view – any place where they can be seen or come into contact with the public.

What is considered in “public view”?

- In front of the public (non-City employees)
- In front of other City employees who work outside of the department
- In any public lobby or office space where the public or employees of other departments may enter or come in to conduct business
- In administrative classroom spaces whether or not a class is in session

DEPARTMENT UNIFORM CODE

Action by:

All Personnel

Action:

Personnel may use smokeless tobacco:

- In apparatus bay
- In living quarters
- In fire engines only when the employee is not driving, while the employee is not in plain view of the public, and not when the engine is responding to a call. This means the employee may only use smokeless tobacco products as a passenger on the rig, on the way back to the station after the response call, and only while the employee is not in plain view of the public.

City policy requires that employees must properly dispose of their tobacco by-products. An example of appropriate disposal is to discard the by-product into an empty container which can be sealed with a cap and placing such container in the garbage after use. Examples of improper disposal include:

- Spitting on the sidewalk
- Spitting into sinks or urinals
- Spitting into open garbage cans
- Spitting into open cups or containers